

## **St. Aidan's Visioning Team**

### **Meeting Minutes**

**September 18, 2011**

**Gathering/ Lunch:** Mark Buckner, Nina Rodriguez

**Call To Order:** 12:30 p.m. by Scott Miller

**Members Present:** Mark Buckner, Peggy Fanney, Ginger Gray, Scott Miller, Nina Rodrigues, Amelia Knight, Mark Wilkinson (Rector), and Rick Willis (Consultant).

**Members Absent:** Edie Barnett, Bill Dempsey

**Opening Devotions/ Bible Study:** Peggy Fanney- Reading of Exodus 15 vs. 20-27 "Miriam's song", comments regarding leadership vs. wilderness referencing "Raising the Roof".

**Check in, Catch Up:** Team members presented personal issues, concerns, well-being since July meeting.

**July meeting minutes presented and accepted.**

#### **Rick's Input/ Resource Sharing:**

- Discussed communicating with feedback from the parish- when and how to communicate (handout).
- Discussed new ideas and change versus status quo. "No" is typical response to new ideas/ change.
- Buddy list handed out
- Scott- SWOT analysis was presented to the Vestry. We have a good list, must now be prioritized.
- Peggy- Vestry was pleased, added their input, felt we were "off the ground" with the process.
- Peggy added conflict resolution to the list, noting in the past our parish preferred conflict avoidance.
- Scott presented various workshops that may be valuable to the team.
- Peggy- Fred Parkinson extended an open invitation for Visioning Team members to attend Vestry meetings. Please e-mail in advance in order to plan for enough food at the meeting.

- Rick- Asked if we are comfortable with the SWOT analysis as is or do we need to make changes? Are we ready to move ahead?
- Rick- Conducted a team exercise called “Priority Ranking of Internal Strengths and External Opportunities”.
- Rick reiterated the importance of discussion and communication.

#### **Charter:**

- After today, the charter is finished.
- Need milestones from today’s meeting

#### **Action Items/ Decisions:**

- Rick- Led pre-work discussion regarding milestones/ accomplishments.
- Rick suggested using Fred Parkinson’s “ look back, look around, look inward, look forward” as a process to manage work responsibilities.
- Rick presented a chart with guides and timeline based on Fred’s process. Under each section of timeline, milestones and accomplishments are listed.
- Discussed various milestones from pre-work versus timeline and suggested additions such as special efforts toward older members, determining which members are absent and why, and communications channels (website, surveys, etc.).
- Identify stakeholders and a wider circle of leaders within the congregation.
- Scott suggested a “history night” combined with a “Wall of Wonder” pin map and narratives for our first event for the congregation. The Visioning Team will solicit the help of the Vestry in advertising and popularizing this event. It was suggested involving the Parish Life committee.
- Assignments:

Looking Back- Scott and Nina will work on putting together and scheduling “History Night”. Will coordinate with Don Ritter for a date.

Looking Around- Mark Wilkinson will contact St. Aidan’s in Alexandria.

Looking Forward- Peggy Fanney.

Looking Inward- To be determined.

- Team meeting schedule- Not discussed due to time constraint. Current consensus is to try to meet once a month for a span of time and then re-evaluate.

**Next Meeting:** October 16<sup>th</sup> after church. Tentative November meeting set for November 13<sup>th</sup>.

#### **Summary:**

- Discussed the importance of communication and feedback from the parish, when and how to communicate, and being aware of and dealing with the “status quo”.
- Distributed Buddy list to the team. Materials and information from this meeting to be delivered to Edie and Bill.
- SWOT analysis has been presented to Vestry with positive feedback.
- Peggy suggested conflict resolution as something for the parish to implement, rather than conflict avoidance.
- Workshops suggested for the team by Scott.
- Invitation extended by Vestry to attend their meetings, with advance e-mail notice.
- Discussed SWOT analysis.
- Conducted exercise “Priority Ranking of Internal Strengths and External Opportunities”.
- Discussed milestones and accomplishments using Rick’s chart with guides/ timelines.
- Fred Parkinson’s process “look back, look around, look inward, look forward” presented as a method to manage the team’s work- assignments made based on this process.
- Discussed a “History Night” as the first event for the congregation.
- Decided to try meeting once a month, re-evaluate later.
- Set next meeting date for October 16th after church, tentative November date set for the 13<sup>th</sup>.

**Closing Prayer:** Peggy Fanney

**Meeting Adjourned:** 2:56 p.m.